President’s Award for Community-Engaged Research - 2023 Call for Nominations

Deadline to submit nomination briefs: February 20, 2023
Submission Dropbox: MacDrive link

Deadline to submit supporting documents: April 10, 2023
Submission Dropbox: MacDrive link

Contact Shahad Al-Saqqar (alsaqqss@mcmaster.ca) for inquiries or assistance

What is PACER?
The President’s Awards for Community-Engaged Research (PACER) recognizes teams of campus and community representatives who have demonstrated a commitment to initiating and supporting excellence in community-campus research initiatives.

Developed to recognize and celebrate local (Golden Horseshoe and southwestern Ontario) community-engaged research partnerships that exemplify McMaster’s definition and principles of community engagement, the award will include a $10,000 grant towards furthering a specific community-engaged research project.

Who is eligible to be nominated?
I. Teams nominated for the President’s Awards for Community-Engaged Research must have a minimum of one (1) faculty member and one (1) representative of a community group
II. Initiatives must be established and in existence for a minimum of one (1) year to be considered

Who can be a nominator?
McMaster students, staff, faculty, and/or community partners are all able to nominate colleagues and partners. The nominator must be outside of the partnership group being nominated.

What is the nomination process?
The President’s Award for Community-Engaged Research (PACER) has a two-step nomination process.

Step 1: Nominators Submit a Nomination Brief
Nominators can submit a nomination using one (1) of the following three (3) formats:

- Written submission: two (2) pages maximum (single-spaced, size 12 (twelve) font, one (1)-inch margins)
• Video submission: six (6) minutes maximum (MP4 format)
• Audio submission: six (6) minutes maximum (MP3 format)

The nomination submission should include the following details:

| Context               | • Who are you nominating?  
|                       | • What is their project?  
|                       | • When did this partnership begin?  
|                       | • Where does the partnership take place?  

| Contributions         | • Why is the partnership deserving of being nominated (i.e. how has the partnership impacted the broader community)?  
|                       | • How does the partnership meet the criteria of the award? (See Appendix A for award criteria)  

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**Step 1 Submission Details**

**Deadline: February 20, 2023**

The nominator should complete and submit their nomination briefs to this [MacDrive dropbox](#) by February 20, 2023.

Once a nomination has been submitted, it will be reviewed by the PACER team. The PACER team would then reach out to request supporting documents.

Before submitting, please ensure that your file is labelled using the following convention: 
ProjectName_Nominator/NomineeName

If you are submitting multiple files, please add all files to a folder before submitting.

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**Step 2: Nominees Provide Supporting Documents**

Once a nomination has been submitted, the PACER team will reach out to the nominees and will request supporting documents. The supporting documents should include:

| Project Overview | Nominees can submit a project overview using one (1) of the following three (3) formats:  
|------------------|• Written submission: two (2) pages maximum (single-spaced, size 12 (twelve) font, one (1)-inch margins)  
|                  |• Video submission: six (6) minutes maximum (MP4 format)  
|                  |• Audio submission: six (6) minutes maximum (MP3 format)  

Project overview should include:  
• A description of the project  
• A description of the project partnerships  
• The impact and community contributions of the project  
• Plans for funds (i.e., How will this partnership use the award money to further their efforts?)
| **Faculty Member CV(s)** | • One (1) CV per McMaster faculty member involved in the project  
  • Please limit CVs to 10 (ten) pages maximum (double-spaced, size 12 font, 1-inch margins), prioritizing research, teaching, and service activities pertaining to community engagement |
| **Three (3) Letters of Reference** | Referees can submit a letter using one (1) of the following three (3) formats:  
  • Written submission: two (2) pages maximum (single-spaced, size 12 (twelve) font, one (1)-inch margins)  
  • Video submission: six (6) minutes maximum (MP4 format)  
  • Audio submission: six (6) minutes maximum (MP3 format)  
  Referees should be able to comment on the following:  
  • Who/which project are you recommending?  
  • What is your relationship to the nominee(s)?  
  • Why is the partnership deserving of this award?  
  • How has the partnership impacted the community? |

**Step 2 Submission Details**  
**Deadline: April 10, 2023**  
The nominees should complete and submit their supporting document packages to this MacDrive dropbox by April 10, 2023.

What supports are available in the process?  
• If you have inquiries or require assistance for putting together the nomination submission, please email Shahad Al-Saqqar (Strategic Manager of Community-Engaged Research at the Office of Community Engagement) at alsaqqss@mcmaster.ca  
• For more information about PACER, the Selection Committee, past award recipients, or other frequently asked questions, please visit: [https://community.mcmaster.ca/our-programs-and-initiatives/presidents-award/#tab-content-ov](https://community.mcmaster.ca/our-programs-and-initiatives/presidents-award/#tab-content-ov)
Appendix A— PACER Evaluation Criteria

All nominations will be evaluated by an interdisciplinary selection committee including student, instructor, staff, and community representatives on the following criteria:

- Does the partnership align with McMaster’s definition of community engagement* and model McMaster’s principles of community engagement?
- Does the partnership include students in the project, thereby building capacity for future leadership in the field?
- Does the partnership support and/or inspire change in the community(s) where the partnership is working? Is there clear impact on the community(s)?
- Does the partnership have a clear plan to use the award money to further their efforts and benefit the community?

*The definition of Community Engagement used to evaluate submissions includes:

- Valuing the expert knowledge and passion that members of the community have about their communities and issues affecting them
- Fostering ongoing collaboration between University and community partners on how to better understand and consider the issues identified as priorities by local communities
- Performing research with community members and partners for the public good within the local community